

# UNDERGRADUATE ADMISSIONS

Monroe University admits qualified students into undergraduate certificate, associate, and bachelor's degree programs.

## General Undergraduate Admission Requirements

All applicants seeking first-time matriculation at Monroe University are required to fulfill the general admission requirements below:

- Submit a completed application for admission and a personal statement or essay
- Submit the application fee
- Submit evidence of high school completion including a diploma or its equivalent
- Participate in an admission interview

## Clinical and Education Programs: Additional Admission Requirements

The Clinical and Education programs listed below have additional requirements for admission. Our Clinical Admission Committee holistically reviews each applicant's admission materials and selects the most highly qualified candidates for a limited number of seats. Meeting the minimum requirements does not guarantee admission into a program of study. Applicants are considered based on test scores, previous academic outcomes, industry related experience, and a thorough review of submitted documentation.

The deadline for submission of application materials is published on the University's website How to Apply (<https://www.monroecollege.edu/admissions-and-aid/how-apply/>). Only applicants who meet the deadline will be considered for acceptance. Applicants will be notified of the admission decision by the School Dean or an admissions representative.

### Program Interview Requirement

In addition to the general admission requirements, clinical and education programs require an additional interview by designated program administration, faculty, and/or staff. Applicants who have met the admission requirements above will be eligible for an interview. The outcome of the interview is considered as part of the acceptance decision.

### Clinical Programs: Additional Requirements and Documentation

- Official high school transcript
- Official transcripts must be submitted for all previous college-level experience including college or alternative learning platforms.
- Proof of Immunizations: Required Immunizations (<https://www.monroecollege.edu/sites/default/files/documents/2022/05/02/ImmunizationRecordForm.pdf>)
- Proof of physical exam completed by a physician dated within the last 12 months
- Proof of Covid-19 vaccination<sup>1</sup>
- Background Check

- Drug Test
- Fingerprinting (Education programs)
- Recommendation letters may be requested (Education programs)

<sup>1</sup> While Monroe University does not require proof of Covid vaccination from most members of the University community, there is a requirement for students in our education, nursing, diagnostic medical sonography, and surgical technology programs. Applicants interested in pursuing one of these programs must provide their vaccination documentation as part of the application process to ensure that they can later complete their clinical hours at one of our community partners, most of whom mandate vaccination.

## Physical and Technical Requirements

Applicants for some degree programs must demonstrate certain physical and technical abilities such as the ability to lift 40 or more pounds and the ability to stand for extended periods of time. The full list of requirements is provided to the student during the admissions process.

## Diagnostic Medical Sonography (DMS), AAS

### Prior Academic Experience

- High School GPA of C+ (75) or higher
- College GPA (if applicable) of 2.75 or higher
- College Transfer Credit:
  - Transfer credit for non-science courses must carry a grade of C or higher, and be applicable to the degree program.
  - Transfer credit for all science courses must carry a grade of C+ or higher and have been completed within the past 3 years.
  - Clinical classes from other institutions are not accepted for transfer credit.

### Entrance/Placement Exams

- Math Accuplacer score of 250 or higher for Part I and Part II, or ATI Test of Essential Academic Skills (TEAS) score of 75 or higher
- Placement into college-level English, or transfer credits for English with grade of C or higher

**Program Interview:** Required with DMS admission committee members: Program Director, and/or DMS faculty and staff.

Note: The DMS program is only offered during the day.

## Surgical Technology, AAS

### Prior Academic Experience

- High School GPA of C+ (75) or higher
- College GPA (if applicable) of 2.75 or higher
- College Transfer Credits:
  - Transfer credit for non-science courses must carry a grade of C or higher, and be applicable to the degree program.
  - Transfer credit for all science courses must carry a grade of C+ or higher and have been completed within the past 3 years.

### Entrance/Placement Exams

- Math Accuplacer score of 250 or higher for Part I and Part II
- Placement into college-level English, or transfer credits for English with grades of C or higher

**Program Interview:** Required

Note: The Surgical Technology program is only offered during the day and on the New Rochelle campus.

## Practical Nursing, Certificate

### Prior Academic Experience

- High School GPA of C+ (75) or higher
- Evidence of C+ (75) or higher grades in algebra, biology/living environment, and chemistry at the high school or college level
- College GPA (if applicable) of 2.75 or higher
- College Transfer Credits:
  - Transfer credits for non-science courses must carry a grade of C or higher, and be applicable to the degree program.
  - Transfer credits for all science courses must carry a grade of C+ or higher, and have been completed within the past 5 years.

### Entrance/Placement Exams

- ATI Test of Essential Academic Skills (TEAS) score at the Proficient level of 70% or higher
  - Important Update About Taking the TEAS (<https://www.monroecollege.edu/academics/undergraduate-programs/school-nursing/>)

**Program Interview:** Required

## Registered Nursing (LPN to RN), AAS

### Prior Academic Experience

- GPA of 2.75 or higher
- Transcript from Monroe University Practical Nursing Certificate or official transcript from an approved School of Practical Nursing
- LPN license to practice in New York State
- Evidence of C+ or higher grades in algebra, biology/living environment, and chemistry at the high school or college level
- Evidence of C+ or higher grades in anatomy and physiology I and II and microbiology with labs at the college level
- Evidence of C or higher grades in English and General Psychology at the college level
- College Transfer Credits:
  - Transfer credits for non-science courses must carry a grade of C or higher, and be applicable to the degree program.

### Entrance/Placement Exams

- ATI Test of Essential Academic Skills (TEAS) score at the Proficient level of 70% or higher
  - Important Update About Taking the TEAS (<https://www.monroecollege.edu/academics/undergraduate-programs/school-nursing/>)

**Program Interview:** Required

## Nursing Progressive Option, LPN to RN to BS

### Prior Academic Experience

- High School GPA of C+ (75) or higher
- Evidence of C+ or higher grades in algebra, biology/living environment, and chemistry at the high school or college level
- College GPA (if applicable) of 2.75 or higher
- College Transfer Credits:
  - Transfer credits for non-science courses must carry a grade of C or higher, and be applicable to the degree program.
  - Transfer credits for all science courses must carry a grade of C+ or higher and have been completed within the past 5 years.

### Entrance/Placement Exams

- ATI Test of Essential Academic Skills (TEAS) score at the Proficient level of 70% or higher
  - Important Update About Taking the TEAS (<https://www.monroecollege.edu/academics/undergraduate-programs/school-nursing/>)

**Program Interview:** Required

## Nursing, RN to BS Online Program

### Prior Academic Experience

- Associate degree or diploma-granting nursing program GPA of 2.5 or higher

### Documentation

- Copy of the applicant's valid RN license and proof of RN license registration status
- Official transcript

## Nursing, BS: Traditional Option for High School Seniors and Recent High School Graduates

### Prior Academic Experience

- High School GPA of B (80) or higher
- Evidence of C+ or higher grades in algebra, biology/living environment, and chemistry at the high school or college level

### Entrance/Placement Exams

- ATI Test of Essential Academic Skills (TEAS) score at the Proficient level or higher
  - Important Update About Taking the TEAS (<https://www.monroecollege.edu/academics/undergraduate-programs/school-nursing/>)

**Program Interview:** Required

## Nursing, BS: Accelerated Second Degree Option

### Prior Academic Experience

- Bachelor's degree GPA of 2.75 or higher
- Evidence of C+ or higher grades in algebra, biology/living environment, and chemistry at the high school or college level
- Refer to the University Catalog for other required prerequisite courses: Required Prerequisites (<https://catalog.monroe.edu/catalog/schools-academic-programs/nursing/nursing-bs-accelerated-2nd-degree-option/#requirements-text>)
- College Transfer Credits:
  - Transfer credits for non-science courses must carry a grade of C or higher, and be applicable to the degree program.
  - Transfer credits for all science courses must carry a grade of C+ or higher and have been completed within the past 5 years.

#### Entrance/Placement Exams

- ATI Test of Essential Academic Skills (TEAS) score at the Proficient level of 70% or higher
  - Important Update About Taking the TEAS (<https://www.monroecollege.edu/academics/undergraduate-programs/school-nursing/>)

**Program Interview:** Required

## Nursing, BS: International Medical Graduate (IMG) Option

#### Prior Academic Experience

- Evidence of having completed a foreign medical degree or the equivalent of a bachelor's degree from an accredited non-U.S. medical school
- Transcript evaluated by a NACES (National Association of Credential Evaluation Services) member
- Proof of U.S. citizenship or permanent residence
- Evidence of English language proficiency as validated by TOEFL, Duolingo, TEAS results, ILETS, or transferable English courses from an accredited U.S. college or university

#### Entrance/Placement Exams

- ATI Test of Essential Academic Skills (TEAS) score at the Proficient level of 70% or higher
  - Important Update About Taking the TEAS (<https://www.monroecollege.edu/academics/undergraduate-programs/school-nursing/>)

**Program Interview:** Required

Note: IMG applications accepted for spring semester start only.

## Early Childhood Education and Childhood Education, BS

#### Prior Academic Experience

- High School GPA of B (80) or higher
- College GPA of 2.75 or higher

#### Entrance/Placement Exams

- English Accuplacer placement into college-level English, or transfer credits for English with grades of C or higher

- Math Accuplacer placement into college-level Math, or transfer credits for Math with grades of C or higher

**Program Interview:** Required

## Food Media Studies, Certificate

Although not a requirement, an earned baccalaureate degree is preferred for acceptance into this certificate program. Generally, applicants will be asked to submit a writing sample and proof of degree with an official transcript. Exceptions to this process include a resume showing prior learning experience with an extensive portfolio in hospitality and business-related experiences.

## Paralegal, Certificate

In addition to the general admissions requirements for the Paralegal Certificate Program, an earned associate degree or a minimum of 60 college credits is required. An exception may be made for candidates who exhibit significant work experience directly related to the program. Significant work experience includes at least five years of law-related experience in a law office, government agency, the court, or a corporation. Up to six transfer or prior learning credits related to paralegal studies may be applied towards the certificate.

## Transfer Applicants

In addition to the general admissions requirements, transfer applicants seeking admission to certificate, associate, or bachelor's programs are required to submit transcripts from the post-secondary institution(s) previously attended. As a guideline, transfer applicants seeking direct admission to a bachelor's program should possess a minimum major-area cumulative grade point average of 2.50. With appropriate approval, applicants not meeting this criterion may be accepted.

## Career Pathways

The Monroe University Career Pathways program is designed to provide adults who have not obtained a high school diploma an opportunity to earn a New York State High School Equivalency diploma while pursuing an associate degree.

Students earn 24 credits for the High School Equivalency diploma and an additional 36 semester credits to earn the associate degree. Candidates must attend a Career Pathways Information Session to learn about the program, admission process, and eligible majors.

Requirements:

- Candidates should be at least 21 years of age. At the discretion of the Admission Committee, those under the age of 21 may be approved for admission.
- Candidates must submit a completed application for admission and personal statement or essay.
- Candidates must participate in a pre-admission interview.
- In lieu of a high school diploma, candidates must sit for the approved examination and earn at least the required minimum score.

## International Applicants

Monroe University is authorized by the U.S. Government to enroll non-immigrant alien F-1 students and J-1 exchange visitors in the student-college/university category. International applicants must obtain the

appropriate eligibility form from Monroe University prior to applying for a visa or change of status:

- Form I-20 AB: *Certificate of Eligibility for Nonimmigrant (F-1) Student Status*
- Form DS-2019: *Certificate of Eligibility for Exchange Visitor (J-1) Status*

Monroe University will not issue the certificate until a candidate has met all admission requirements, including

1. the necessary English language proficiency,
2. having been accepted for admission, and
3. presented proof of ability to finance living and educational expenses while studying in the United States.

*English Proficiency for International Applicants*

Monroe University decides the eligibility of non-native English language speaking applicants to pursue undergraduate studies by determining their English language proficiency in one of the following ways:

- Results of an English language exam sanctioned by Monroe University such as TOEFL, IELTS, or Duolingo
- Completion of English language studies at an approved language school or center
- Successful completion of the Monroe University English language assessment